



HARASSMENT COMPLAINT FORM

Student: _____	Grade: _____	Date: _____
School: _____		Time: _____
Person Completing Form: _____		

Incident Details:

Date: _____	Time: _____
Place: _____	
Individuals Involved: _____	

Note details of the incident:

- Be specific:
- What happened before?
 - What happened during?
 - Your response?
 - Their response?
 - Give words and actions.
 - Witnesses.
 - How did it end?
 - Past history.

What effect has the harassment had?

- Feelings
- Changes in behaviour

MAKING A HARASSMENT COMPLAINT IS SERIOUS. KNOWINGLY MAKING A FALSE COMPLAINT MAY RESULT IN DISCIPLINE.

Student Signature: _____

Received by: _____

Time: _____

A.O. Signature: _____

Date: _____

(Revised – Feb. 20, 2001)